

Richie Zellon's INTERNET LESSON POLICY

1- TARDINESS & TECHNICAL DIFFICULTIES

Students are expected to be online on time! Please be aware that when you schedule a specific lesson time, you own that block of time as it has been reserved especially for you. Therefore, if you are late to your lesson, you will only be given the remaining time left as I will in most instances have to start another lesson at the end of your regular scheduled time.

In the event that your lesson starts late due to technical difficulties or me running behind, your full lesson time will be given to you either at that time (if mutually convenient) or additional time can be added to the next lesson. If these choices are not feasible, a make-up can be scheduled on a different day.

2-CANCELLATIONS & REFUNDS

There are absolutely no refunds for missed lessons or cancellations. If you purchase a multi-lesson package and decide you don't want to continue after taking 1 or more sessions, be forewarned that there are no refunds. This is due to the fact that when I receive payment for a lesson package, I reserve your scheduled days and times for you and only you! As a result, I have to turn away other student prospects that desire your given schedule. I can only devote a set amount of hours weekly to teaching. Please understand that in order to stay in business and be able to provide this service, I must be financially productive with this time.

3-SCHEDULING & RESCHEDULING

For weekly multi-lesson packages, your sessions must be scheduled for the same time and day of each week. I will do my best to accommodate you on a different day and time occasionally if notified in advance, however I cannot do it on an ongoing basis.

You are allowed 1 reschedule per every 4 lessons as long as I am notified with at least 24 hours in advance.

4-LESSON COMPLETION PERIODS

- * All 4 week 30 and 50 min. Lesson Packages must be completed in no more than a 5 week period.
- * All 4 bi-monthly (every other week) 80 min. Lesson Packages must be completed in no more than an 8 week period.
- * All 8 week 30 and 50 min. Lesson Packages must be completed in no more than a 9 week period.
- * All 8 bi-monthly (every other week) 80 min. Lesson Packages must be completed in no more than an 16 week period.

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If you wish to reserve a specific time slot to book lessons on a bi-monthly basis (every other week) using a duration other than the available 80 min. packages, you may do so at the standard lesson rate as long as you prepay for the desired amount of lessons. It is the only way that I can reserve your preferred day or time. Please understand that bi-monthly lessons are financially inconvenient for any teacher, as we are left with an empty slot on alternative weeks which can only be filled with another student wishing to take bi-monthly lessons. Unfortunately, this isn't always easy due to the fact that most students prefer to take weekly lessons. Although this apparently gives the student less time to practice between sessions, a weekly schedule allows the teacher to best monitor and guide him/her in any given assignments and correct any theoretical misunderstandings that may contribute to an additional unproductive week or the creation of a "bad technique" habit.

On the other hand, if you have a busy work schedule and your practice time is always limited, your best option might be to book lessons on an "every other week" basis. However, keep in mind that for successful learning, some degree of consistency both in practicing and taking lessons is a key element.

5- HOLIDAYS, VACATIONS, and BREAKS

If you hold a regular weekly schedule and your lesson falls on a holiday, you or the teacher may reschedule it.

If you wish to take a vacation or break without losing your usual time slot, you may request to do so as long as you prepay your next lesson package. Note: I cannot hold a time slot for more than a month.

SMALL TIPS FOR A MORE PRODUCTIVE LESSON

1- When sitting in front of your computer for your online lesson, please make sure that your web camera is positioned in a way that it captures not only your face and upper body, but also your guitar and both hands.

2- Make sure you are plugged in to an amplifier that is close enough to you so that the microphone on your computer will capture its sound clearly.

3- Make sure your guitar is in tune.

4- If you have Band in a Box or any back up program, please try to open it to another window on your computer so you can use it during your lesson to accompany you if necessary. Alternatively, the same applies to any program that plays MP3s such as I Tunes or Windows Media. If this is not possible for technical reasons, please have a metronome handy.